



JOB DESCRIPTION

Job Title: Muazzin / Khateeb
Primary Work Location: Darwin Islamic Centre, 53 Vanderlin Drive Wanguri NT 0810
Responsible To: Islamic Society of Darwin (ISD) Executive Committee
Background:

The Islamic Society of Darwin serves a growing Muslim community with an active base of over 2000 weekly participants. This is an active center providing services for both genders and all ages. Among the activities ISD coordinates are programs focusing on growing population of Muslim children. Besides offering Madrasa, ISD will also offer full time to deliver high quality spiritual and religious services to the Darwin Muslim community with special emphasis on religious education amongst all age-groups.

Key Responsibilities:

1. 5 time daily Azaan and Iqama on time
2. Deliver Friday khutbah and Assist Tarawih and Eid prayers and any other special prayers as required
3. Teaching males and females, including children and adults, to read Quran with proper rules, makharij and fluency based on schedule
4. Fiqh class, Madrasah based on Schedule
5. Preparation of lessons, Courses/Conducting workshops and administration
6. Islamic SRI (Special Religious Instruction)

Essential:

1. Should be knowledgeable in the proper and fluent recitation of the Qur'an with correct tajweed rules and makharij.
2. Must be punctual to all sessions.
3. Advise the Islamic Society of Darwin management if material needs to be purchased to facilitate teachers.
4. Should not have ties to certain groups. He should be aware of the different groups but practice the Qur'an and Sunnah without political, social, ethnic, or spiritual deviations.
5. Should have a good way of dealing with the children that is honest, upright, open and which encourages communication and understanding.
6. Minimum 3-year experience of teaching male and female, adults and children.
7. Should be able to handle a large number of students.
8. To hold, or able to obtain an NT Working with Children "OCHRE" card'.

Desirable:

1. Muezzin need to have a good voice
2. Good qirat & Hafiz of Qur'an.
3. Fluency in Arabic language and English.
4. Good communication skills

Please provide names and contact details of two persons who are able to provide references relating to your suitability for this post. One of the referees must be your current or last employer. Personal reference from friends or family members will not be accepted.

Salary & Benefits:

Salary and other benefits are negotiable based on experience and qualification. **Closing date for applications: 19th January 2018.** Email your CV to Secretary@isod.org.au. For more details, please call +61 458009429