



## Membership Policy

This is to be read in conjunction with the ISD Constitution.

### Eligibility

Please carefully read the following important eligibility criteria:

- a. A member of the Society shall not enrol as a member of another Islamic Society of Australia.
- b. He/she is not in receipt of any direct emolument from any Society who is a member of a State Council of AFIC.
- c. He/she is not occupying any position in the AFIC hierarchy which places him/her in a position of conflict of interest.
- d. He/she possesses integrity and record of good service and good character and has not been convicted of any crime in Australia.
- e. He/she is a citizen or permanent resident of Australia and not an employee of foreign government or organisation including a diplomatic mission.

### Membership of the congregation:

There shall be two levels of membership of the congregation; full membership and associate membership.

### Full membership:

The following conditions shall be a requisite for full membership. A full member of the congregation:

1. shall be a Muslim (Qadianis, Ahmadis, Mirzas, Lahories and Bahais are not regarded as Muslim)
2. shall be a Musallee meaning thereby any Muslim male of 18 years or above residing in Northern Territory who frequents the congregational prayers at any of the congregational prayer facilities controlled by the ISD.
3. shall have been a resident of at least 12 months.
4. shall not have permanently relocated to another vicinity out of the Northern Territory.
5. shall have completed in full a membership application form and submitted it to the management member of the congregation and shall have succeeded in such membership application. Such application maybe accompanied by a token membership fee which shall be payable towards the funds of the congregation and which shall be determined from time to time by the Management Committee
6. shall be required to produce a membership card at general meetings and other instances if so required by a decree of the Management Committee.
7. shall need to renew their application biennially
8. shall have the right to vote at AGMs and other special general meetings.



### **Associate membership:**

The following conditions shall be a requisite for associate membership. An associate member of the congregation:

- a. shall be a Muslim (Qadianis, Ahmadis, Mirzas, Lahories and Bahais are not regarded as Muslim)
- b. Every other Muslim in the Northern Territory shall be regarded as an associate member of the Society unless that person objects to being a member of this society.
- c. Associate members shall enjoy all the facilities and may fully participate in the activities of the Society, subject to the completion of the associate membership form as approved by the Executive Committee.
- d. An associate member must not vote but may have other rights as determined by the Committee or by resolution at a general meeting.

### **Termination of membership**

Membership of the Society may be terminated by –

- a. a notice of resignation addressed and posted to the Society or given personally to the Secretary or another committee member;
- b. non-payment of the annual membership fee within the time allowed under clause 12(c); or
- c. expulsion in accordance with this Division.

### **Death of member or whereabouts unknown**

If a member dies or the whereabouts of a member are unknown, the Committee must cancel the member's membership.

### **Suspension or expulsion of members**

- a. If the Committee considers that, a member should be suspended or expelled because his or her conduct is detrimental to the interests of the Society, the Committee must give notice of the proposed suspension or expulsion to the member.
- b. The notice must –
  - (i) be in writing and include –
    - (1) the time, date and place of the committee meeting at which the question of that suspension or expulsion will be decided; and
    - (2) the particulars of the conduct; and
  - (ii) be given to the member not less than 30 days before the date of the committee meeting referred to in paragraph (a)(i).



- c. At the meeting, the Committee must afford the member a reasonable opportunity to be heard or to make representations in writing.
- d. The Committee may suspend or expel or decline to suspend or expel the member from the Society and must give written notice of the decision and the reason for it to the member.
- e. Subject to clause 22, the decision to suspend or expel a member takes effect 14 days after the day on which notice of the decision is given to the member.

**Executive Committee for the following reasons:**

- a. Failure to continue to meet the qualifications mentioned in the previous sections.
- b. Failure to pay membership dues.
- c. Violations of the Masjid Bylaws, Masjid Rules and Guidelines, inside and/or on the Masjid premises
- d. including but not limited to:
  - I. Excessive use of foul language.
  - II. Possession and /or use of firearms on the Masjid premises.
  - III. Intimidation of other Community and Masjid members.
  - IV. Repeated disruptions of Halaqas, prayers, official announcements, Executive Committee meetings, general body meetings, or any of the Masjid sponsored activity.
  - V. Intoxication or possession of illicit drugs more than once.
  - VI. Performance of lewd acts.

**Appeals against suspension or expulsion**

- a. A member who is suspended or expelled under clause 21 may appeal against that suspension or expulsion by giving notice to the Secretary within 14 days after receipt of the Committee's decision.
- b. The appeal must be considered at a general meeting of the Society and the member must be afforded a reasonable opportunity to be heard at the meeting or to make representations in writing prior to the meeting for circulation at the meeting.
- c. The members present at the general meeting must, by resolution, either confirm or set aside the decision of the Committee to suspend or expel the member.
- d. The member is not suspended or does not cease to be a member until the decision of the committee to suspend or expel him or her is confirmed by a resolution of the members.

**Membership Fees**

The annual membership fee is the amount determined from time to time by resolution at a general meeting.

Each member must pay the annual membership fee to the Treasurer by the first day of each financial year or another date determined by the Committee from time to time.

A member whose subscription is not paid within 3 months after the due date ceases to be a member unless the Committee determines otherwise.



## **Rights of members**

### General

- (a) Subject to clause 14(b), a member may exercise the rights of membership when his or her name is entered in the register of members.
- (b) A right of membership of the Society –
  - (i) is not capable of being transferred or transmitted to another person; and
  - (ii) terminates on the cessation of membership whether by death, resignation or otherwise.

## **Voting**

- a. Each member has one vote at general meetings of the Society.
- b. A member is eligible to vote who has given full membership status as at the 30 June.

## **Notice of meetings and special resolutions**

The Secretary must give all members notice of general meetings and special resolutions in the manner and time prescribed by this Constitution.

## **Access to information on Society**

All approved executive committee meeting minutes must be displayed on the Mosque notice board. Hard copy of minutes from all meetings must be stored in the Mosque office for examination by members.

The following must be available for inspection by members:

- a. a copy of this Constitution;
- b. minutes of general meetings;
- c. Annual reports and annual financial reports.

## **Raising grievances and complaints**

- a. A member may raise a grievance or complaint about a committee member, the Committee or another member of the Society.
- b. The grievance or complaint must be dealt with by the grievance procedures available on website.



## Conflict of Interest

- a. Members must declare any actual or perceived conflict of interest.
- b. The President will maintain a conflict of interest register for the Members of Society.
- c. The chair of any committee will ensure a conflict register to be maintained for committee members
- d. Should a member network executive or other committee member move to employment other than as an employee of a council, they shall declare their position vacant at the next election and not be eligible to re stand for election.
- e. Should the member continue his or her membership and therefore attend events and member network forums, he or she will need to declare an interest in any networking discussions and remove themselves should a conflict of interest arise.

## Amendments to this Policy

The Executive management are entitled to amend this membership policy from time to time which will have effect no earlier than twenty eight (28) days following notice to members of the proposed amendments. Notice will be taken to be given where the amended membership policy is published on Notice board as well as ISD's website.

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Revision		
Responsible Officer		Management